

**NUNATSIAVUT GOVERNMENT
REQUEST FOR PROPOSALS
ACCOMMODATIONS - HAPPY VALLEY - GOOSE BAY**

The Nunatsiavut Government is currently seeking accommodations in Happy Valley-Goose Bay for clients traveling for medical purposes. The Nunatsiavut Government is requesting proposals from businesses who would be interested in providing accommodations to the Nunatsiavut Government for a one-year contract.

Requirements:

- 15 rooms (minimum of 2 beds per room) broken down into 3 groups of 5 rooms*
 - Two groups of 5 rooms are to have 3 meals per day provided and included in the cost; and
 - One group of 5 rooms are to be rooms only (without meals provided).

** NG will entertain proposals for the provision of 5 room only, with the understanding that NG may contract more than one proponent to make up the total number of rooms required.*
- For rooms where meals are included, meals must be available (on-site restaurant, catered or arrangement with food establishment in close proximity).
 - Guests must be able to order from a menu of meal options.
 - The ability to provide light meals outside of operating hours (e.g. post late flights, etc.) are considered an asset.
- All rooms on ground level, to accommodate possible mobility issues.
- Consistent block of rooms designated.
- Phone in room or minimum of access to public phone (free local calls).
- No additional gratuities to be paid.
- Credit card not required by clients.

Those who wish to make a proposal are expected to provide to the Nunatsiavut Government:

- The full legal name of the business;
- A description of the rooms offered (single occupancy, double occupancy, housekeeping units, etc.);
- Location of the units –physical address and location of units within the building (ground level, second floor, room numbers, etc.);
- Description of restaurant or arrangement for meal provision; and
- The proposed price and terms for which the business is prepared to rent the rooms.

Interested proponents are to provide the information above in writing in a sealed envelope marked “**Confidential – Accommodations HVGB**” no later than 4:00 p.m. on August 19th, 2024 at the Department Health & Social Development office at 218 Kelland Drive, HVGB addressed to:

**Abigail Webb
Department Health & Social Development
Nunatsiavut Government**

Or submitted electronically to: abigail.webb@nunatsiavut.com

Cost, location and condition of rooms, available meal options and minimum requirements listed above are factors that will be considered by the Nunatsiavut Government in evaluating proposals. Proposals will be evaluated on the principle of value for money, which includes an evaluation of the Inuit Content Factor pursuant to the *Procurement Act*.

In submitting a proposal, proponents agree that the Nunatsiavut Government reserves the right to award a contract in relation to this Request for Proposals for the full scope of the requirements stated above or for a part of them based on the evaluation of proposals received unless a proponent expressly specifies that its proposal is valid only for the complete scope.

The Nunatsiavut Government reserves the right and may not accept the lowest-cost or any proposal. The Nunatsiavut Government reserves the right to cancel this Request for Proposals at any time.