



**Nunatsiavut Government – EDUCATION DIVISION**

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**Student Purchase Request Form**

Student Name: _____	Program: _____
Student #: _____	Institution: _____
Living Arrangements (while in training): Check <b>one</b> box per semester:	Mailing Address (while in training):
<input type="checkbox"/> renting/boardings	_____
<input type="checkbox"/> living with parents	City/Town: _____
<input type="checkbox"/> campus residence	Province: _____
<input type="checkbox"/> own home	Postal Code: _____
Primary Email: _____	Phone #: _____

As I do not have the funds **or** credit card to purchase this myself, please accept this as a **request to purchase**:

- Safety Supplies
- Tools/Equipment
- Technical Items/Supplies

From \_\_\_\_\_ in the amount of \_\_\_\_\_ (taxes included)  
Retail store or website

Web ID/SKU #: \_\_\_\_\_

- I have attached a copy of the price quote, order form, or view of online cart to this request.
- I understand that the full purchase amount will come off of the total allowable for my:
  - Safety Supplies
  - Tools/Equipment Allowance
  - Technical Allowance

\*Student Signature : \_\_\_\_\_ Date: \_\_\_\_\_

<b>For office use only:</b>	
Approved by: _____	Date approved: _____
Ordered by: _____	Date ordered: _____
Staff Credit Card Name: _____	Order confirmation #: _____
<input type="checkbox"/> By checking here, you have confirmed that the supporting documentation is attached.	