



CALL FOR TENDERS
Affordable Warmth Nunatsiavut Home Repair Program
2022

TENDERS MUST BE RECEIVED **BEFORE 4:00 P.M. (ATLANTIC TIME) NOVEMBER 17, 2022** AT THE FOLLOWING LOCATION:

Attn: Darryl Shiwak
Telephone: 709-947-3600
Fax: 709-947-3543
Mail: Nunatsiavut Government, P.O. Box 47 Rigolet, NL, A0P 1P0
Email: Darryl.Shiwak@nunatsiavut.com

THIS TENDER IS SUBMITTED BY:

NAME OF BIDDER: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

SIGNATURE: _____

DATE: _____

NAME OF AUTHORIZED REPRESENTATIVE (PLEASE PRINT): _____

Checklist for Bidders:

1. Read all the terms and conditions.
2. Complete the following pages that make up your tender (the "Tender"):
 - A signed front cover page of this Call for Tenders;
 - A signed acknowledgement of review of Schedules "A" and "C"; and
 - A completed Schedule "B" and
 - A completed Schedule "D".
3. Submit the Tender before the closing date and time set out on the front cover page of this Call for Tenders.
4. Deliver the Tender by **email** or by **facsimile transmission** to Darryl Shiwak as provided above.

Call for Tenders Terms and Conditions:

1. Bidders must submit a Tender that complies with the instructions provided in the “Checklist for Bidders” found on the front cover page of this Call for Tenders.
2. By submitting a Tender in response to this Call for Tenders, the bidder is deemed to have agreed to the terms and conditions of this Call for Tenders, and if selected as the successful bidder, to supply the services listed at the prices Tendered in the submitted Tender and on the terms and conditions of a formal written contract that will be prepared between the parties.
3. Hard copies of late Tenders will not be considered or evaluated.
4. Tenders will remain valid for 30 days from the closing date of this Call for Tenders, despite anything to the contrary on a Tender bid.
5. **The Nunatsiavut Government may not accept the lowest or any Tender.**
6. Bidders must comply with all applicable laws.
7. In submitting a Tender, bidders represent and warrant to the Nunatsiavut Government that they are licensed and qualified to undertake construction work in the Province of Newfoundland and Labrador and are able to complete the services required in a professional manner.
8. Bidders are solely responsible for their own expenses, if any, in preparing and submitting a Tender and, if successful, in finalizing a contract. In submitting a Tender, bidders agree that they have no claim of any sort for any expense occurred in preparing a Tender in the event the Nunatsiavut Government does not accept the Tender or does not accept any Tender.
9. Tenders must be submitted in English or Inuktitut.
10. Once an award is made, the successful bidder will be held to its Tender as of the closing date of the Call for Tenders even if the bidder later alleges a mistake was made in the Tender.
11. If a bidder discovers that it has made an error in its Tender, the bidder may (1) forward a correction notice to the Nunatsiavut Government at the location identified on the front cover page of this Call for Tenders or (2) withdraw its Tender, but the correction or withdrawal must be received before the closing date and time for the Call for Tenders.
12. Before an award is made, if it appears that an error has been made in a Tender, the Nunatsiavut Government may, in its sole discretion, communicate with the bidder to ascertain if the bidder wishes to honour the Tender or withdraw the Tender. If the bidder withdraws its Tender, the Tender will not be considered further.
13. **Tenders must be for the complete Scope of Work.**
14. All inquiries related to this Call for Tenders are to be directed to the Nunatsiavut Government, to the contact person noted on the front cover page of this Call for Tenders. Information obtained from any other source is not official and may be inaccurate. Inquiries and responses may be posted on the NG website (www.nunatsiavut.com) or distributed to all bidders, at the Nunatsiavut Government’s option.
15. Tenders will be evaluated on the principles of value for money, which includes an evaluation of Inuit Content and application of the Inuit content factor as outlined in the *Procurement Act*, 2012 C.I.L. P-1. **Each bidder must complete Schedule "D" - Inuit Content Factor Calculation, and submit it with the Tender, even if the bidder believes the Inuit Content Factor score to be '0'.**

16. Tenders will be opened at the NG offices in Rigolet.

Schedule A – Services

PART 1 TERM:

1. Subject to section 2 of this Part 1, the term for the provision of work commences on **November 21, 2022** and ends on **January 20, 2023**.
2. Start dates are subject to negotiation; however, all work must be completed prior to **April 1, 2023**.

PART 2 SERVICES:

The Nunatsiavut Government intends to provide a home repair program to provide general home repairs to Labrador Inuit residents in the 5 Inuit Communities of Nunatsiavut (the “**Program**”).

Under the Nunatsiavut Government’s Emergency Repair Program, the scope of work will be the substantial rehabilitation of #22 Harmony Road, Makkovik, NL which was substantially damaged by fire and which will include, generally.

- Replacement of 6 windows;
- Replacement of all siding and trims;
- Replacement of all shingles, fascia, weather shield in the roofing system;
- Replacement of 3 insulated exterior doors;
- Construction of 2 exterior landings with steps;
- All new electrical wiring and devices;
- All new water supply lines and fixtures ;
- All new waste water system and fixtures;
- All new kitchen and bath cabinetry, sinks, etc.;
- New HRV and ducting;
- All new insulation and vapour barrier, drywall, finishing and painting;
- All new trim work (baseboards, casings, crown molding, interior doors);
- All new sheet vinyl flooring.

****Notes****

- It is recommended that in preparing bids, bidders visit the site to assess the scope of the work.
- The successful bidder (the “Contractor”) will be responsible for determining sizes and quantities of materials needed to complete repairs.
- All materials are to be supplied by the Contractor.

Material standards:

- Where repairs to existing siding are required, repairs must match existing siding when possible by color, style and material.
- Where complete siding is to be replaced, material to be used is Mitten shiplap pre-finished vinyl, or equivalent.
- When complete siding is replaced it is to be installed complete with the installation of new air barrier and 2" inch rigid Styrofoam insulation underneath.
- Windows to be replaced with energy efficient double pane, solid vinyl windows.

- Where rolled flooring is to be replaced, preferred material shall be Armstrong Marmoleum linoleum rolled flooring, or equivalent.
- Where laminate flooring is to be replaced, replacement laminate shall be AC rated 3 or higher; colours should complement building.
- Where roofing is designated to be replaced, replacement of roofing must be as follows:
 - supply and install full ice & water shield (WeatherTex or equivalent) installed from eave to peak;
 - supply and install all new felt molding and vinyl fascia – repair and damaged wooden fascia board;
 - supply and install new flanges for plumbing vent stacks;
 - supply and install 25-year shingles including starters – BP Canada Mystique 42 single tab or equivalent.
- Paint colors should complement building. Repairs to walls and ceilings includes primer and paint to match existing wall colour.
- Where attic insulation is to be installed or upgraded, new insulation shall be blow-in cellulose installed to achieve a rating of R-60 together with installation of proper ventilation baffles and vapour barrier.
- Where exterior light fixtures are to be replaced it must be done so with LED fixtures
- All furnaces and HRV units are to be inspected, serviced and cleaned as required.

Acknowledgement

In submitting this Tender I, _____ (please print) acknowledge review of this Schedule A – Services, and attached Appendix 1.

Signature

Schedule B – Fees and Expenses

Complete and submit this Schedule B, clearly identifying the price(s) proposed for the Services in Schedule A. For tender bids for multiple communities, please follow the instructions stated in Schedule "A" - Services. Attach additional pages if necessary.

1. Cost of Materials:	
2. Cost of Labour:	
3. Cost of Shipping:	
4. Additional Costs (please specify):	
5. Total price of Bid (total of lines 1-4):	

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Schedule C – Insurance

1. The successful bidder must, without limiting the bidder’s obligations or liabilities and at the bidder’s own expense, purchase and maintain throughout the Term the following insurances with insurers licensed in Canada in forms and amounts acceptable to the Nunatsiavut Government:
 - (a) Commercial General Liability in an amount not less than \$1,000,000.00 inclusive per occurrence against bodily injury, personal injury and property damage and including liability assumed under this Agreement and this insurance must
 - (i) include the Nunatsiavut Government as an additional insured,
 - (ii) be endorsed to provide the Nunatsiavut Government with 30 days advance written notice of cancellation or material change, and
 - (iii) include a cross liability clause.
2. All insurance described in section 1 of this Schedule must:
 - (a) be primary; and
 - (b) not require the sharing of any loss by any insurer of the Nunatsiavut Government.
3.
 - (a) The successful bidder must provide the Nunatsiavut Government with evidence of all required insurance within 10 Business Days of the commencement of the Services;
 - (b) if any required insurance policy expires before the end of the Term, the bidder must provide to the Nunatsiavut Government within 10 Business Days of the policy’s expiration, evidence of a new or renewal policy meeting the requirements of the expired insurance.; and
 - (c) despite paragraph (a) or (b) above, if requested by the NG at any time, the bidder must provide to the Nunatsiavut Government certified copies of the required insurance policies.
4. The successful bidder must obtain, maintain and pay for any additional insurance which the bidder is required by law to carry, or which the bidder considers necessary to cover risks not otherwise covered by insurance specified in this Schedule in the bidder’s sole discretion. The successful bidder must also provide proof of coverage for its full liability under the worker’s compensation laws of the Province of Newfoundland and Labrador.

Acknowledgement

In submitting this Tender I, _____ (please print) acknowledge review of this Schedule C – Insurance.

Signature

Schedule D - Inuit Content Factor Calculation

Excerpted from the Procurement Act, CIL P-1 31-12-2012:

Determination of Inuit Content Factor

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(1) The Inuit content factor for purposes of evaluating bids and the awarding of contracts is a number that is the aggregate of the numbers established by the following calculations:

- (a) a maximum of 20 points related to the percentage of Inuit ownership of the supplier calculated as 0.5 points per 1% of Inuit participation in excess of 50% of the ownership and control of the supplier with 0 points being awarded to a supplier that is not at least 50% owned and controlled by Inuit or Inuit Businesses;
- (b) a maximum of 10 points related to the physical location of the head office and operating offices of the supplier where 10 points is awarded to a supplier having both its head office and principal operating office in an Inuit Community and 6 points is awarded to a company having an operating or a head office in an Inuit Community and 4 points is awarded for a head office or operating office elsewhere in Labrador;
- (c) a maximum of 10 points related to training for Inuit calculated as 0.1 point per 1% of all training money spent by the supplier on the training of Inuit;
- (d) a maximum of 20 points related to the percentage of the supplier's employees who are Inuit calculated as 0.2 points per 1% of employees who are Inuit;
- (e) a maximum of 10 points related to the proportion of wages paid to Inuit by the supplier calculated as 0.1 point per 1% of payroll paid to Inuit;
- (f) a maximum of 10 points related to the percentage of goods and services purchased by the supplier from Inuit Businesses in relation to the procurement calculated as 0.1 point per 1% of the value of all purchases obtained from Inuit Businesses; and
- (g) a maximum of 10 points related to the commitment by the supplier to utilize Inuit Businesses as sub-contractors calculated as 0.1 point per 1% of the value of all subcontracts awarded to Inuit Businesses.

(2) A supplier is responsible for making all calculations necessary to establish the Inuit content factor of a bid, offer or proposal and must supply to the agency the data on which the calculations are based in order to facilitate verification.

(3) The Inuit content factor and the points awarded for Inuit content in each category under subsection (1) is public information but the data on which the factor and the points are calculated is confidential and must be kept confidential by the agency.

[NOTE: In the above, "Inuit" means Beneficiary of the *Labrador Inuit Land Claims Agreement*]

Scoresheet

Using the scoring formula on the previous page, provide the following information (use additional pages if more space is required.)

Question	Answer	Score
(a) What is the percentage of Inuit ownership and control of the company?		
(b) What is the location of the head office and any operating office(s) of the company?		
(c) Does the company plan to train Beneficiaries in/for this project and if so what is the monetary amount to be spent on training Beneficiaries?		
(d) What percentage of the supplier's employees are Beneficiaries?		
(e) What proportion of all wages paid by the company for this project will be paid to employees who are Beneficiaries?		
(f) What proportion of all goods and services purchased by the company for this project will be purchased from Inuit Businesses?		
(g) What is the value (in dollars) of the total amount of sub-contracts that will be awarded to Inuit Businesses?		
Total Score		