

## Location:

Nunatsiavut (Nain, Hopedale, Makkovik, Postville or Rigolet)

## Department:

Language, Culture & Tourism

## Term:

Permanent Full-Time

## Closing Date:

13 February 2023

## Responsibilities:

- Reporting to the Director of Tourism the Torngat Mountains Activities Planner will coordinate a variety of files relating to the Torngat Mountains Base Camp and Research Station;
- Candidate will work year-round and will be required to spend a portion of the summer season at the Torngat Mountains Base Camp and Research Station;
- Liaise with various stakeholders such as other departments within NG, Parks Canada, Air Borealis and the Nunatsiavut Group of Companies
- Coordinate internal committees and meetings with other departments;
- Develop proposals to secure external funding for youth program, infrastructure needs and other projects relating to the Torngat Mountains Base Camp and Research Station complete report writing;
- Support budget development ;
- Provide written communications, reports and presentation on Torngat Mountains Base Camp and Research Station as required;
- Provide support on various aspects of the Torngat Mountains Base Camp and Research Station file
- Provide coordination and support to the Director of Tourism in identifying linkages between the Torngat Mountains Base Camp and Research Centre and the programming occurring in Hebron;
- Provide logistical support for the Hebron Ambassador Programming
- Other related duties as required

## Qualifications:

- Graduation with a bachelor's degree in tourism management, business administration, or related discipline (or a combination of relevant education and experience);
- Understanding of Labrador Inuit culture and of the five Inuit communities;
- Ability to assume responsibility, prioritize and meet deadlines, handle multiple and varied tasks;
- Excellent written and analytical skills including report and proposal writing;
- Excellent communication and interpersonal skills, including the ability to communicate effectively with persons of a wide variety of backgrounds and skills, including, but not limited to, community members, researchers, government agencies, internal staff, external working groups and others;
- 3-5 years' experience in coordination and working with external partners

## Assets:

- Bilingual Inuktitut/English

## Contact:

[careersonline@nunatsiavut.com](mailto:careersonline@nunatsiavut.com)

Applications should be forwarded before 4:30pm on closing day.

The Nunatsiavut Government is an equal opportunity employer however preference will be given to beneficiaries of the Labrador Inuit Land Claims Agreement. Applicants are asked to clearly state their Nunatsiavut beneficiary number on their cover letter or resume when applying.

**Nani:**

Nunatsiavummi (Nainimi, Arvitomi, KipukKami, MaKKovimmi ubvalu Rigolet-timillonet)

**SuliaKapvik:**

SuliaKapvinga UKausiligijet, IlukKusiligijet Niuggutuligijellu

**Kanga:**

SuliaKainnaluni Ilonnainik sitondiKalluni

**killilipvinga:**

13 February 2023

**kamagijatsat:**

- KaujitsiKattaluni Aulatsijinganik Niuggutuligijet, Tungait KakKasuangita Aullâsimapvingani kamajik kamagialik atjigengitunik allaKutinik tugâgutilinnik Tungait KakKasuangita Aullâsimavinganut Kaujisapvingannulu.
- Suliatsatâjuk suliaKagiaKaKattalâttuk jârimi ilonnâni aujamillu ilangani taikanegiaKaKattaluni Tungait KakKasuangita Aullâsimapvingani Kaujisapvinganilu.
- IkajuKattaluni atjigengituni kamajiuKataujunik sollu SilakKijapviligijet kanatami, Air Borealis-ikut, Nunaligijet Nunamilu Pivianattuligijet Ingiggautiligijet kanatami;
- ÂkKisuiKattaluni Kinugautinik kenaujatsasiugiamut inosuttuit ikajotitsanginnut,
- Aullâsimapvinilu atuttaugiaKajunik pitjutigillugu Tungait KakKasuangita Aullâsimapvingani Kaujisapvinginnilu pijagesialugillu allaKattaluni Kaujitsiutinik.
- kamaKattaluni ilonnainik kenaujaltâjunik, ilauKasiutjilunilu atugatsaugajattunik kenaujatsanik âkKisuiKattaluni;
- TunitjiKattaluni allasimajunik Kaujigatsanik, Kaujitsiutinik, takujatsanillu Tungait KakKasuangita Aullâsimapvinga Kaujisapvingalu pigiaKaliguni.
- PitaKatitsiKattaluni ikajutjiniujumik sunatuinnanik pitjutilinnik Tungait KakKasuangita Aullâsimapvinganik Kaujisapvinganillu.
- PitâttsiKattaluni aulasiKatigennimik ikajutjinimmilu Aulatsijimik Niuggutuliginnimik ulinnaisiKatigennimi ataKatigenninnik Tungait KakKasuangita Aullâsimapvinga Kaujisapvingalu suliajiausongujuillu Hebronimi.
- Asinginnilu kamaKattaluni pigiaKaliguni

**Ilisimausigialingit:**

- NalunaikkutaKalluni ilinniasimannimut niuggutuliginnimik kamajiusongugiamik, kenaujaliugutiusonik kamasongunnimik, taimaittuilonnet atjigalanginnik (tamakkualonnet atjigalanginnik ilinniagutiKasimannimik ilisimautiKannimillu);
- TukisiagutiKalluni Labradorimi Inuit IlukKusinginnik tallimanillu Inuit nunanginnik;
- PisonguniKalluni kamagiasitsiasongunnimik, sivulliuusongugiamik suliajigialimminillu pijagesimasongulluni pijagesimagiaKaliguni, kamasongulluni atautsiungitunik suliajigialimminik;
- Piujumik allasiasongulluni kititsiasongulluni ilauKasiutillugit Kaujitsiutet Kinugautinillu allasongunniKallunilu
- Piujumik Kaujitsiasiasongulluni inoKatiKatsiasongulluni, ilauKasiutjilunilu KaujimautiKatiKatsiasongunnimik Inunnik atjigengitunik pisonguniKajunik ilauKasiutillugit atjigengituni nunalinnik, Kaujisattet, kavamaligijet, suliaKattet, silatânimiut suliaKattet, asingillu;
- Pingasunit tallimanut jârinut ilisimanniKalluni aulatsijiusongunnimik suliaKaKatiKagiamillu silatânimiunik

**Atuvalligajattut:**

- Tamâginnik uKâlasongulluni Inuttitut Kallunâtittullu

**Kaujisaallutit:**

careersonline@nunatsiavut.com

Ottugautet âjausimagialet fimfiliak apvaKâttinagu matuttauvingata ullungani.

Nunatsiavut kavamanga atjigettisiKattatuk suliaatsasiuttunik tavatuak pigumajauluaKattatut ikajuttaugutilet Labrador Inuit

Nunamik Satusainnimut AngiKatigegutingani. Ottugajuit allasiasimakKujaujut Nunatsiavut ikajuttaugutilet numuranganik

allavitsangata pigianningani suliaatsasiugutimillonnet ottugannimi.