



NUNATSIAVUT
kavamanga Government

REQUEST FOR PROPOSALS

DEVELOPMENT OF A NANILAVUT MONUMENT

ISSUE DATE: February 17th, 2025

CLOSING DATE AND TIME: March 10th, 2025; 4:00 pm AST

Context

The Nunatsiavut Government (NG) was established in 2005 following the establishment of the Labrador Inuit Land Claims Agreement (LILCA). LILCA includes self-government provisions rendering the NG a regional Inuit government within the province of Newfoundland and Labrador. The NG has authority over many central governance areas including health, education, housing, culture and language, justice and community matters.

Tuberculosis reached epidemic proportions in Canada in the early twentieth century and peaked among Inuit communities during the 1940s to the 1960s. Thousands of Inuit were sent south for treatment under the management of the Government of Canada. Although most returned home, many did not. Many families still do not know what became of their loved ones who were sent south.

Many Inuit who died during the epidemic were buried near the southern hospitals and sanatoria where they were treated. Patients were sent to Northwest River, St. Anthony, Cartwright, Mary's Harbour, Happy Valley-Goose Bay, and St. John's. Information on patients, whether living or deceased, was not effectively communicated back to family members.

The NG's Department of Language, Culture and Tourism received funding from the Government of Canada, the Department of Crown Indigenous Relations & Northern Affairs Canada for the Nanilavut ("Lets find them" in Inuttitut) Initiative. Nunatsiavut Government hired a Project Manager for Nanilavut to help find death records, and grave locations of Nunatsiavut Inuit who passed away after travelling South for tuberculosis treatment during the 1940's-1960's. Nanilavut aids in the search for lost family members, provides direction for further research, and access to a database of findings.

Project Overview, Objectives and Scope

Project Overview

The NG's Department of Language, Culture and Tourism is currently seeking a Nunatsiavut Beneficiary artist to design and create a Nanilavut monument to represent those who didn't return home, as well as survivors of the Tuberculosis epidemic.

Objectives

The NG is requesting proposals from Nunatsiavut Beneficiary artists or artist teams to create a public Nanilavut monument as part of the initiative to honour Inuit in Nunatsiavut who never returned to their home communities after being sent away for tuberculosis treatment, as well as, the survivors of the epidemic.

The monument will permanently be displayed in the lobby of the Nunatsiavut Assembly building in Hopedale as well as replicas in the remaining 4 Inuit communities of Rigolet, Postville, Makkovik and Nain, Nunatsiavut.

The successful Proponent(s) will be responsible for the design and creation of the monument for permanent display, along with four smaller scale replicas.

Scope

The successful Proponent will be expected to, in consultation with the NG, design and create a physical monument that represents the Nanilavut Initiative to honour Inuit from Nunatsiavut who never returned to their home communities after being sent away for tuberculosis treatment.

The successful Proponent will be expected to work with the Nanilavut Project Manager and select community members to help guide the design of the work.

The successful artist will have to follow these general guidelines:

- Monument can be either a 2 dimensional piece or a 3 dimensional piece.
- Must be able to fit through a standard doorway, as the finished work will be permanently displayed indoors.

- 2 dimensional pieces have a maximum display space of 200" wide x 72" high
- 3 dimensional pieces have a maximum display space of 32" wide x 32" deep x 81" high
- The smaller scale replicas must be no smaller than 2" x 2" and no larger than 4" x 4"
- Medium will be at the discretion of the artist, keep in mind if the successful artist isn't from Hopedale, then the monument must be able to be transported without being damaged. The NG shall cover all transportation and installation costs, however, the artist may be required to assist with packaging to facilitate safe transport.

Requirements

Specific requirements outlined below do not constitute the final terms of an agreement or an engagement. A formal written agreement between the two parties will determine the ultimate terms.

Mandatory Requirements

Proponents must be a Nunatsiavut beneficiary of the LILCA and be able to design and create a monument within the time frame proposed below. Proponents must have experience with creating large works of physical art, be open to suggestions during the design phase, and be willing to travel to Hopedale for the installation and/or unveiling.

Proposals must include:

- Proponent design concept, described with using both text and images
- A complete list of materials;
- Timeline for completion of work;
- Itemized budget broken down into relevant costs including but not limited to labour and materials;
- Photos and/or examples of previous artistic works by the Proponent
- Any other aspects that the Proponent deems necessary for the NG to fully understand and evaluate the design and cost of the proposed creation.

Timeframe Overview

Proponent's will work with the NG's Nanilavut Project Manager and select community members from Hopedale to gather information on what the monument will represent, to help select the final design of the monument.

Upon approval by the NG, the successful Proponent will create the monument using the agreed upon design.

Once approved, the successful Proponent shall create the monument and upon completion, the monument shall be transported and installed at the NG Assembly building in Hopedale.

The successful Proponent will need to travel to Hopedale for installation, if needed, and/or unveiling. Installation must happen by October 2, 2025, for unveiling on October 9, 2025.

The successful Proponent will work closely with the Nanilavut Project Manager throughout all steps.

Monument Location

Hopedale Assembly building

1st option; 2 dimensional piece

Corridor between Ladies washroom and Assembly room

200" wide x 72" high maximum



1st option - 2-dimensional piece 1

Hopedale Assembly building

2nd option; 3 dimensional piece

Entrance foyer, to the right of the reception

32" wide x 32" deep x 81" high maximum



2nd optional - 3-dimensional piece 1

Evaluation Criteria for Proposals

The NG will evaluate each Proposal received in response to this RFP using the following criteria, which is not intended to be exhaustive and is not ranked in order of preference or priority:

- a)** Completeness, thoroughness and relevance of the Proposal submitted in response to this RFP;
- b)** Relevant experience in artistic creation;
- c)** Relevant design concept to the proposed subject;
- d)** Ability to adhere to required timeline for creation, delivery and installation;
- e)** Budget
- f)** Inuit Content Factor

The NG reserves the right to discuss any and/or all proposals, and to request additional information from possible artist or artist team.

The NG may not accept any proposal and the NG reserves the right to cancel this RFP. Any proposal that is accepted may be accepted in whole or in part.

The *Procurement Act* will be used to determine the Inuit Content Factor of the submissions and the weighting of the points assigned in this category. **It is the responsibility of artist or artist team to show, in their proposal, a calculation of the Inuit Content Factor for the proponent as identified in section 17 of the *Procurement Act* and attached hereto as Appendix 1. Failing to submit an Inuit Content Factor scoresheet will result in the Proponent being awarded a score of zero.**

Proposal Content

To allow the NG the ability to conduct a thorough and timely evaluation, Proposals should be presented in a clear and concise manner. Failure to present information in the format that is requested may be to the Proponent's disadvantage. It is suggested that the following format and sequence be followed to provide consistency in Proponent response and ensure each Proposal receives full consideration.

Table of Contents

Proposals should include a table of contents properly indicating the section and page numbers of the information included.

Background Information

Proponents shall provide general information about the Proponent, including photo examples and a brief history of the Proponent's work. The proposal should include artistic resumes (CV), and relevant project experience.

Timeline

Proponents shall provide a detailed timeline for the completion of the Project.

Design Concept

Proposals shall include a brief description of the monument design, images of design concept, size of completed design and a list of materials required.

Budget

Proposals shall include an Itemized budget broken down into relevant costs including but not limited to labour and material expenses.

References

The Proponent should include references related to relevant work experience.

Instructions to Proponents

Enquiries

All enquiries regarding this Request for Proposals (RFP) must be made in writing by e-mail and addressed to:

Attn:

Cathy Ford

Nanilavut Project Manager

Department of Language, Culture and Tourism

Nunatsiavut Government – 11 Hillview Crescent

Makkovik NL, AOP 1J0

Email: cathy.ford@nunatsiavut.com

Such enquiries should be delivered on or before February 26th, 2025 4:00pm AST so that questions and answers can be sent to all artists or artist teams as an addendum. Information given by word of mouth will not be valid or enforceable. Enquiries received after this deadline shall not be responded to.

Addenda

If deemed necessary by the NG, responses to any questions and/or any additional information will be issued by the NG in the form of an addendum, which shall form part of this RFP.

Any addenda issued to this RFP will be posted on the NG website at www.nunatsiavut.com. It is the responsibility of the proponent to ensure that it has received any addenda issued prior to the proposal submission date. Upon submitting a proposal, artist or artist team will be deemed to have received notice of all addenda that have been issued.

Address for Submissions

To be considered, electronic copies of proposals should be sent to Cathy Ford, Nanilavut Project Manager, Department of Language, Culture and Tourism at cathy.ford@nunatsiavut.com

Hard copies of proposals will also be accepted, must be clearly marked “Nanilavut Monument Concept Design” and be received at:

Nanilavut Project Manager
Department of Language, Culture and Tourism
Nunatsiavut Government
Makkovik NL, AOP 1J0
Attn: Cathy Ford, Nanilavut Project Manager, Department of Culture, Language and Tourism
Email: cathy.ford@nunatsiavut.com

NOTE: FACSIMILE TRANSMISSIONS WILL NOT BE ACCEPTED.

Submission Deadline

Proposals must be received on or before March 17th, 2025 (the “Closing Date”). **PROPOSALS RECEIVED AFTER THAT TIME WILL NOT BE CONSIDERED.**

Proposals will be open for acceptance for at least ninety (90) days following the Closing Date.

General Conditions

Governing Law

The laws of the Province of Newfoundland and Labrador and Nunatsiavut govern this RFP and any subsequent contract that may arise as a result of this RFP.

Cost of Proposal

Preparation and submission of a proposal in response to this RFP is voluntary and any costs associated with proposal preparation, submission, meetings, negotiations or discussions with the NG must be borne by the Proponent submitting the proposal.

No Claim

The NG will not be liable to any Proponent for any claims, whether for costs, expenses, losses or damages, or loss of anticipated profits, or for any other matter whatsoever, incurred by the proponent in preparing and submitting a proposal, or participating in negotiations for a contract, or other activity related to or arising out of this RFP. Except as expressly and specifically permitted in this RFP, no Proponent shall have any claim for any compensation of any kind whatsoever as a result of participating in this RFP and by submitting a proposal each Proponent shall be deemed to have agreed that it has no claim.

Proponent's Qualifications

In submitting a proposal, the Proponent acknowledges and agrees that it has read, understood and agrees to all terms and conditions described in the RFP and that it has the necessary experience, skills and ability to effectively provide the services.

Acceptance of Proposal

The NG reserves the right to accept or reject any or all proposals received in response to this RFP. The NG reserves the right to conduct personal interviews with selected Proponents and contact the references provided.

Withdrawal

Proponents may withdraw their proposal at any time prior to acceptance.

No Binding Contract

The NG may, after reviewing the proposals received, enter into discussions with one or more of the Proponents, without such discussion in any way creating a binding contract between the NG and any Proponent. There will be no binding agreement between any Proponent and the NG until a formal contract with negotiated terms has been signed by both the NG and a Proponent.

Solicitation of NG Staff and Assembly Members

Prior to the Closing Date, tenants should not establish contact with employees or agents of the NG (including the Nunatsiavut Assembly) regarding this RFP, other than the representative(s) identified without that representative's permission.

Failure to abide by this requirement could be grounds for rejection of the Proponent's proposal.

Confidentiality

Any information acquired about the NG by a Proponent during this process must not be disclosed unless authorized by the NG, and this obligation survives the termination of the RFP process.

Conflict of Interest

By submitting a proposal, the Proponent declares that it has no pecuniary interest in the business of any third party that would cause a conflict of interest or be seen to cause a conflict of interest in carrying out the services.

Modification of Terms

NG reserves the right to modify the terms of this RFP at any time in its sole discretion. This includes the right to cancel this RFP at any time prior to entering into a contract with the successful Proponent.

Ownership of Proposals and Freedom of Information

All documents submitted to the NG will become the property of the NG. They will be received and held in confidence by the NG.

Copyright

Any contract entered into with the Proponent shall include a condition stipulating that the NG has exclusive copyright ownership over the work and may reproduce and distribute the work and its likeness and imagery without exception.

Release of Information

While Proposal is Open:

The names of individuals or companies who have picked up the proposal will **not** be released.

At Proposal Opening:

Only the names of the bidders will be read out.

After Proposal Opening:

No further information will be released until after the contract is awarded.

Appendix 1- Inuit Content Scoresheet

Inuit Content Factor Calculation (section 17 Nunatsiavut Procurement Act)

<p>a) A maximum of 20 points related to the percentage of Inuit ownership of the supplier calculated as 0.5 points per 1% of Inuit participation in excess of 50% of the ownership and control of the supplier with 0 points being awarded to a supplier that is not at least 50% owned and controlled by Inuit or Inuit Businesses.</p>	/20
<p>b) A maximum of 10 points related to the physical location of the head office and operating offices of the supplier where 10 points is awarded to a supplier having both its head office and principal operating office in an Inuit Community and 6 points is awarded to a company having an operating or a head office in an Inuit Community and 4 points is awarded for a head office or operating office elsewhere in Labrador.</p>	/10
<p>c) A maximum of 10 points related to training for Inuit calculated as 0.1 point per 1% of all training money spent by the supplier on the training of Inuit.</p>	/10
<p>d) A maximum of 20 points related to the percentage of the supplier's employees who are Inuit calculated as 0.2 points per 1% of employees who are Inuit.</p>	/20
<p>e) A maximum of 10 points related to the proportion of wages paid to Inuit by the supplier calculated as 0.1 point per 1% of payroll paid to Inuit.</p>	/10
<p>f) a maximum of 10 points related to the percentage of goods and services purchased by the supplier from Inuit Businesses in relation to the procurement calculated as 0.1 point per 15 of the value of all purchases obtained from Inuit.</p>	/10
<p>g) A maximum of 10 points related to the commitment by the supplier to utilize Inuit Businesses as sub-contractors calculated as 0.1 point per 1% of the value of all sub-contracts awarded to Inuit Businesses.</p>	/10
<p>Total (out of possible 90)</p>	/90