



REQUEST FOR PROPOSALS

Nain Wind Micro Grid Project

2025 Civil Works – Wind Turbines Road and Pads Construction

Schedule 0 – Instructions to Bidders

13-June-2025



Natural Forces
1701 Hollis St Suite 1200
Halifax, NS B3J 3M8
naturalforces.ca



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Revision Tracking Table

TABLE 1: REVISION TRACKING TABLE

Version	Author	Date	Changes

1 Overview

We thank you for your interest in preparing a proposal submission for the 2025 Civil Works – Wind Turbines Road and Pads Construction for the Nain Wind Micro Grid Project (the Project). The Owner, The Nunatsiavut Clean Energy Corporation, is a partnership between the Nunatsiavut Government and independent power producer, Natural Forces. The Project is structured as a multi-contract project with the Project Company (to-be finalized) as the Principal Contractor. The successful Respondent will work under the Principal Contractor for the Project.

Inuit owned subcontractors and individuals that may be employed by the Respondent during construction of the project should, where possible, be identified by the Respondent. Proponents are also required to identify any joint ventures they have with Indigenous communities.

It is strongly encouraged that all Respondents include as much Indigenous, and specifically Inuit, hiring and employment content as possible. Bids with significant Indigenous hiring and employment content will be given preferred treatment in the bid evaluation process. Throughout the execution of the works, up to contract completion, the Principal Contractor shall audit the successful Respondents performance in respect to Indigenous content to ensure compliance with their bid commitments. The Respondent's calculation of Inuit content shall be reflected by way of submission of the Inuit Content Scoresheet, Schedule 7, pursuant to section 17 of the Nunatsiavut Government's *Procurement Act*.

2 RFP Method and Procedure

The pricing is to be submitted as a lump-sum fixed price for the entire work scope. The Proposal Form (Schedule 3) is required to be returned, with pricing breakdown categories unmodified. If the bid is successful and leads to a contract, the contract documents shall be comprised of the following:

Table of Contract Documents

Schedule	Description
Schedule 0	Instructions to Bidders (This document)
Schedule 1	DRAFT CCA Stipulated Price Subcontract
Schedule 1a	Supplementary Conditions of Subcontract
Schedule 2	Owner's Statement of Requirements
Schedule 3	Proposal Form
Schedule 4	Technical Specifications
Schedule 5a	HSE Contractor Evaluation
Schedule 5b	Environmental Management and Protection Plan
Schedule 5c	Geotechnical Report
Schedule 5d	Project Schedule
Schedule 6	RFI Log

3 Enquiries

All RFP queries shall be submitted by email to Neil Heffern (nheffern@naturalforces.ca) within the period of **June 13th, 2025** to **June 27th, 2025**, with the cut-off date and time set for **June 27th, 2025 at 17:00 hrs NDT**. Questions and provided responses will be shared with other Respondents via Schedule 6 – RFI Log, without divulging any confidential information of the Respondent initially enquiring.

4 Site Inspection

The Respondent is advised to visit the future project site and inspect the entire location before submitting a bid proposal and to satisfy themselves as to the accessibility and full extent of the site and proposed works together with the conditions affecting the supply and delivery of labour, equipment, materials, lodging, site accessibility, ground conditions, laydown area, availability of temporary supplies and other matters which could affect the construction works.

No claims resulting from a failure to carry out the above will be accepted.

5 RFP Submission

To be considered, submit one (1) original proposal as outlined in Schedule 3 - Proposal Form. Each item, at a minimum, on the Proposal Form shall be completed. Incomplete proposals may not be accepted.

The due date for submissions is **July 4th 2025, 17:00 hrs NDT**.

RFP submissions are to be submitted in PDF format by email to:

Neil Heffern, Senior Project Manager
Natural Forces Services
1701 Hollis Street, unit 1200
Halifax, NS
B3J 3M8
nheffern@naturalforces.ca

Errors and Omissions: The Respondent, by submitting their RFP, acknowledges that they have reviewed the proposed requirements. Furthermore, the Respondent has reviewed and accepted these documents as the basis of their Contract lump-sum fixed price for completing the work unless they have stated otherwise. The Respondent is invited to propose design alterations for the purpose of value engineering, provided it meets the approved WTG road and pads technical specifications.

Should any details necessary for a clear and comprehensive understanding be omitted, or any error appear in the tendering documents, it shall be the duty of the Respondent to obtain clarification from before submitting their tender.

Submissions shall remain valid for **60 (sixty) days** from this date.

6 Documents to be included in RFP Package

All Documentation listed below shall be provided by the Bidder as part of the RFP package. Failure to submit any of the below documentation could result in disqualification from the RFP.

- Completed Schedule 3 – Proposal Form
- Current Certificate of Recognition from NLCSA or another valid CoR provider in Newfoundland and Labrador
- Valid Clearance letter (Proof of Good standing) with WorkplaceNL
- Company Health and Safety Policy or Outline Health and Safety Plan for the Project
- Completed Schedule 5a – HSE Contractor Evaluation (also to be completed and submitted by any subcontractors employed by Subcontractor)
- Details of relevant experience, project team and equipment for execution of the Works
- Completed Schedule 7 – Inuit Content Scoresheet
- Overall Project Plan – Details in Schedule 2, Section 2.1.1.1
- Proposed Subcontractor project schedule (as a part of the Overall Project Plan)

7 Post Submission Procedure

The RFP returns will be assessed, and the contracting entity will negotiate the terms and conditions of the contract with one or more candidates of its choosing following receipt of these RFPs.

Per the terms of the Nunatsiavut Government's *Procurement Act*, the RFP will be evaluated on the principles of value for money, which includes an evaluation of Inuit content and application of Inuit content factor.

The Principal Contractor, acting as the Owner's Representative, is not bound to accept the lowest price or any RFP submitted. The Principal Contractor, in consultation with the Nunatsiavut Government, may accept the bid that it determines provides the most advantageous results for further negotiation or reject all bids.

8 Deadlines

Proponents should base their proposals on the following dates:

- RFP Issued: June 13th, 2025
- Enquiry and RFI Submission: June 27th, 2025 by 17:00 hrs NDT
- RFP Submission Due: July 4th, 2025 by 17:00 hrs NDT
- WTG road and pads construction completion required by: October 31st, 2025

Please note that the schedule is subject to change.