



**NUNATSIAVUT**  
kavamanga Government

## **Request for Proposals**

### **Revitalizing Inuit Legal Traditions and the Development of a Nunatsiavut Inuit Justice Strategy Framework**

**Issue Date: September 4, 2025**

**Closing date and time: September 26, 2025. 4:00pm AST.**

# Background and Context

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The Nunatsiavut Government (“NG”) was established in 2005 following the finalization of the Labrador Inuit Land Claims Agreement (“LILCA”). The LILCA includes self-government provisions rendering the NG a regional Inuit government within the province of Newfoundland and Labrador. The NG has authority over many areas of governance including health, education, housing, culture and language, justice and community matters.

The NG is organized into seven departments:

- Nunatsiavut Secretariat;
- Nunatsiavut Affairs;
- Health & Social Development;
- Education and Economic Development;
- Lands and Natural Resources;
- Language, Culture and Tourism; and
- Finance, Human Resources and Information Technology.

Information about the role of each department can be found on NG’s website:

[www.nunatsiavut.com](http://www.nunatsiavut.com)

The NG, Department of Health & Social Development (DHSD) requires the professional services of an external consultant to complete research on Inuit laws, legal traditions, and customary practices, facilitate community consultation and engagement sessions with Inuit communities in the Nunatsiavut region, as well as other Nunatsiavut beneficiaries who reside outside of the Nunatsiavut region, focused on promoting and educating about traditional Inuit laws and legal practices and obtaining community input and needs for an Inuit-led justice system, and developing an Inuit justice framework for the Nunatsiavut Government.

## Overview, Objectives and Scope

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### **Overview:**

The NG is seeking the services of an individual or organization to conduct a review on traditional Inuit justice practices, and to aid in the development of an Inuit specific justice framework for the Nunatsiavut region. This project will involve collaborating with Elders, people with traditional knowledge, and our Inuit communities across Nunatsiavut, to develop an Nunatsiavut Inuit justice framework and to support the preservation and interpretation of traditional Inuit legal systems.

### **Deliverables:**

The following core components of the review and the development of the framework should be to accomplish the following:

### **Literature Review**

- A comprehensive literature review to research knowledge on Inuit legal traditions and processes
- This research should include a literature review that directly relates back to judicial traditions that were historically practiced within Nunatsiavut, and it may also include Inuit judicial traditions across Inuit Nunangat

### **Community Consultations, Awareness & Engagement**

- Information and input gathered from the 5 communities across Nunatsiavut (Nain, Hopedale, Makkovik, Postville, and Rigolet), as well as Nunatsiavut beneficiaries living outside of the Nunatsiavut region, to help inform the Inuit specific justice framework.
- The consultation & engagement should include a plan for public community meetings, and focus groups with identified staff within the NG who hold knowledge of the justice system.
- The consultation and engagement sessions should provide for awareness and educational resources so as to inform NG employees and beneficiaries as to the existing Inuit laws and their application to their lives. I

### **Development of a Nunatsiavut Inuit Specific Justice Framework**

- With support and guidance from the Regional Justice Services Manager with the NG, a Nunatsiavut Inuit Specific Justice Framework will be developed.. The framework should reflect the values, culture, and legal practices of Inuit within our region, that will have recommendations on how to address crime and social issues that aligns with our traditions. Best practices taken from other Inuit and Indigenous communities, nationally and internationally, must inform the framework.

### **Scope:**

In person engagement will be a requirement of this project, as divisions within the DHSD will have to be engaged, external stakeholders, each of the communities in Nunatsiavut, as well as beneficiaries living outside of the Nunatsiavut region who have experience working with or dealing with any aspect of the legal system. The final deliverable for this project will be a final report with the literature review that is to be completed, the community consultation & engagement findings, and a Nunatsiavut Inuit Specific Justice Strategy Framework.

# Required Proposal Content

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## *Summary*

Responses shall include an abstract of no more than one (1) page on the information presented in the proposal and the proponent's unique qualifications and services.

## *Project Approach and Workplan*

Outline your proposed methodology for completing the above Project Objectives & Scope.

## *Schedule of Rates and Fees*

The proponent shall describe how professional fees will be calculated for each of the tasks outlined in the Project Objectives above.

All prices quoted in the proposal are to be in Canadian funds and are to show applicable taxes.

## *Background, Experience & Capabilities*

Provide general information on the proponent, including a brief history and the number of years in business. The proposal should include resumes, relevant project experience, availability, current workload and office location of all key personnel.

## *Inuit Content*

The proponent must fill out and submit the Inuit Content Scoresheet located in Appendix A of this RFP. Failure to do so will result in the Proponent's receiving a score of zero.

## *References*

The proponent should include references who can speak to relevant work experience.

# Instructions to Proponents

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## *Enquiries*

All enquiries regarding this Request for Proposals must be made in writing by e-mail and addressed to:

Erin Broomfield  
Regional Justice Services Manager  
Nunatsiavut Government.  
erin.broomfield @nunatsiavut.com

Such enquiries should be delivered by **September 15, 2025** so that questions and answers can be sent to all proponents as an addendum. Information given by word of mouth will not be valid or enforceable.

## *Addenda*

If deemed necessary by the NG, responses to any questions and/or any additional information will be issued by the NG in the form of an addendum, which shall form part of this RFP.

Any addenda issued to this RFP will be posted on the NG website at [www.nunatsiavut.com](http://www.nunatsiavut.com). It is the responsibility of the proponent to ensure that it has received any addenda issued prior to the proposal submission date. Upon submitting a proposal, a proponent will be deemed to have received notice of all addenda that have been issued.

## *Address for Submissions*

To be considered, electronic copies of proposals should be sent to:

Erin.broomfield@nunatsiavut.com on or before the Closing Date

**FACSIMILE (“FAX”) TRANSMISSIONS WILL NOT BE ACCEPTED.**

## *Submission Deadline*

Proposals must be received on or before 4:00 pm Atlantic Time on **September 25, 2025** (the “Closing Date”). **PROPOSALS RECEIVED AFTER THAT TIME WILL NOT BE CONSIDERED.**

Proposals will be open for acceptance for at least ninety (90) days following the Closing Date.

# Evaluation Criteria for Proposals

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The NG will evaluate each proposal received in response to this RFP using the following criteria, which is not intended to be exhaustive and is not ranked in order of preference or priority:

- a) Completeness, thoroughness and relevance of the proposal submitted in response to this RFP;
- b) Relevant experience of the proponent;
- c) Relevant experience and knowledge of key personnel;
- d) References, including the contact information of former clients;
- e) Schedule of rates and fees;
- f) Inuit Content as outlined in the Nunatsiavut Government's *Procurement Act*; and
- g) Other criteria as may be applicable.

The Nunatsiavut Government reserves the right to discuss any and/or all proposals, to request additional information from the proponents.

**The Nunatsiavut Government may not accept the lowest-cost or any proposal and the Nunatsiavut Government reserves the right to cancel this RFP at any time.** Any proposal that is accepted may be accepted in whole or in part.

The *Procurement Act* will be used to determine the Inuit Content Factor of the submissions and the weighting of the points assigned in this category. **It is the responsibility of proponents to show, in their proposal, a calculation of the Inuit Content Factor as identified in section 17 of the *Procurement Act* and attached hereto as Appendix A. The proponent must include an Inuit Content Scoresheet with their proposal even if the proponent believes that the Inuit Content Factor of their proposal to be '0'. Failure to do so will result in an Inuit Content Factor of '0' being applied to the proposal**

## General Conditions

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Specific requirements outlined below do not constitute the final terms of the agreement or the engagement. A separate agreement between the two parties will determine the ultimate terms.

### *Governing Law*

The laws of Nunatsiavut and in particular the *Procurement Act* govern this RFP and any subsequent contract arising from this RFP.

### *Cost of Proposal*

Preparation and submission of a proposal in response to this RFP is voluntary and any costs associated with proposal preparation, submission, meetings, negotiations or discussions with the NG must be borne by the proponent submitting the proposal.

#### *No Claim*

The NG will not be liable to any proponent for any claims, whether for costs, expenses, losses or damages, or loss of anticipated profits, or for any other matter whatsoever, incurred by the proponent in preparing and submitting a proposal, or participating in negotiations for a Contract, or other activity related to or arising out of this RFP. Except as expressly and specifically permitted in this RFP, no proponent shall have any claim for any compensation of any kind whatsoever as a result of participating in this RFP and by submitting a proposal each proponent shall be deemed to have agreed that it has no claim.

#### *Proponent's Qualifications*

In submitting a proposal, the proponent acknowledges and agrees that it has read, understood and agrees to all terms and conditions described in the RFP and that it has the necessary experience, skills and ability to effectively provide the services.

#### *Acceptance of Proposal*

The NG reserves the right to accept or reject any or all proposals received in response to this RFP. The NG reserves the right to conduct personal interviews with selected proponents and contact the references provided.

#### *Withdrawal*

Proponents may withdraw their proposal at any time prior to acceptance.

#### *No Binding Contract*

The NG may, after reviewing the proposals received, enter into discussions with one or more of the proponents, without such discussion in any way creating a binding contract between the NG and any proponent. There will be no binding agreement with the NG until a formal contract with negotiated terms has been signed by both the NG and a proponent.

#### *Solicitation of NG Staff and Assembly Members*

Prior to the Closing Date, proponents should not establish contact with anyone inside the NG regarding this RFP (including the Nunatsiavut Assembly), other than the representative(s) identified, without that representative's permission.

Failure to abide by this requirement could be grounds for rejection of the proposal.

#### *Confidentiality*

Any information acquired about the NG by a proponent during this process must not be disclosed unless authorized by the NG, and this obligation will survive the termination of the RFP process.

#### *No Conflict of Interest*

By submitting a proposal, the proponent declares that it has no pecuniary interest in the business of any third party that would cause a conflict of interest or be seen to cause a conflict of interest in carrying out the services.

### *Release of Information*

While RFP is open:

The names of individuals or companies who have picked up the proposal will not be released.

At Proposal Opening:

Only the names of the proponent(s) will be released.

After Proposal Opening:

No further information will be released until after the contract is awarded.



## Appendix A- Inuit Content Scoresheet

*Inuit Content Factor Calculation (section 17 Nunatsiavut Procurement Act)*

a) A maximum of 20 points related to the percentage of Inuit ownership of the supplier calculated as <b>0.5 points per 1% of Inuit participation in excess of 50%</b> of the ownership and control of the supplier with 0 points being awarded to a supplier that is not at least 50% owned and controlled by Inuit or Inuit Businesses.	/20
b) A maximum of 10 points related to the physical location of the head office and operating offices of the supplier where <b>10 points is awarded to a supplier having both its head office and principal operating office in an Inuit Community</b> and <b>6 points is awarded to a company having an operating or a head office in an Inuit Community</b> and <b>4 points is awarded for a head office or operating office elsewhere in Labrador.</b>	/10
c) A maximum of 10 points related to training for Inuit calculated as <b>0.1 point per 1% of all training money spent by the supplier on the training of Inuit.</b>	/10
d) A maximum of 20 points related to the percentage of the supplier's employees who are Inuit calculated as <b>0.2 points per 1% of employees who are Inuit.</b>	/20
e) A maximum of 10 points related to the proportion of wages paid to Inuit by the supplier calculated as <b>0.1 point per 1% of payroll paid to Inuit.</b>	/10
f) a maximum of 10 points related to the percentage of goods and services purchased by the supplier from Inuit Businesses in relation to the procurement calculated as 0.1 point per 1% of the value of all purchases obtained from Inuit.	/10
g) A maximum of 10 points related to the commitment by the supplier to utilize Inuit Businesses as sub-contractors calculated as <b>0.1 point per 1% of the value of all sub-contracts awarded to Inuit Businesses.</b>	/10
<b>Total (out of possible 90)</b>	<b>/90</b>