



NAIN WIND MICRO GRID PROJECT

Battery Energy Storage System – Request for Proposals

Schedule 0 – Instructions to All RFP Respondents

31-March-2026

Nunatsiavut Government
25 Ikajuktauvik Road
P.O. Box 70, Nain, NL, AOP 1L0
nunatsiavut.com



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Revision Tracking Table

TABLE 1: REVISION TRACKING TABLE

Version	Author	Date	Changes
00	Neil Heffern	10-Mar-2026	Original Issue
01	Neil Heffern, Mark Gillette, Michaela Lewis	31-Mar-2026	NG Legal/Finance Review and NF Peer Review

1 Overview

We thank you for your interest in preparing a proposal submission for the battery energy system storage (BESS) component of the Nain Wind Micro Grid Project (the Project). The Owner is a partnership between the Nunatsiavut Government and independent power producer, Natural Forces. The Project is structured as a multi-contract project led by the Owner's project company – Nunatsiavut Clean Energy Corporation. The successful Respondent will work under the Owner and Owner's Representatives for the Project.

Nunatsiavut Beneficiary-owned businesses that may be employed by the Respondent during construction of the project should be identified by the Respondent. Respondents are also required to identify any joint ventures they have with Nunatsiavut communities.

It is asked that all Respondents include as much Nunatsiavut Beneficiary hiring and employment content as possible. The Inuit content score for a particular proposal, as calculated in accordance with Nunatsiavut's *Procurement Act* (including Nunatsiavut Beneficiary employment and use of Nunatsiavut Beneficiary-owned businesses) is a factor in the proposal evaluation process. During execution of the works and post contract completion, the Owner will audit the successful Respondents performance in respect to Nunatsiavut Beneficiary content to ensure compliance with their proposal commitments.

2 RFP Methods and Procedures

The pricing is to be submitted as a Cost-Plus proposal for the entire work scope. The Proposal Form (Schedule 3) is required to be returned, with pricing breakdown categories unmodified. If the proposal is successful and leads to a contract, the contract documents shall be comprised of the following:

Schedule	Description
Schedule 0	Instructions to all Respondents (This document)
Schedule 1	DRAFT CCDC 3 – Cost-Plus contract
Schedule 2	Owner's Statement of Requirements
Schedule 3	Proposal Form
Schedule 4	Technical Specifications
Schedule 5a	HSE Contractor Evaluation
Schedule 5b	Nain Environmental Management Protection Plan
Schedule 5c	NL Hydro Isolated Renewable Interconnection Requirements (RP-S-001)
Schedule 5d	Owner's Project Schedule
Schedule 5e	BESS Insurance Information Form
Schedule 6	Request for Information (RFI) Log
Schedule 7	Inuit Content Form

Please note Schedule 1: CCDC 3 – Cost-Plus Contract is a draft contract template and is subject to amendments during contract negotiations, should a proposal be successful.

3 Enquiries

All RFP queries and clarifications shall be submitted in writing by email no later than **April 14th, 2026**, addressed to the contacts listed below. All answers to RFP queries and clarifications will be publicly shared via Schedule 6 - RFI Log, without divulging any of the known Respondents confidential information.

Neil Heffern - Project Manager nheffern@naturalforces.ca (709) 571-4297	Thomas Tzagarakis - Project Engineer ttzagarakis@naturalforces.ca (902) 818-6498
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4 Site Inspection

All Respondents are advised to visit the future project site and inspect the entire location before submitting a bid proposal and to satisfy themselves as to the accessibility and full extent of the site and proposed works together with the conditions affecting the supply and delivery of labour, equipment, materials, lodging, site accessibility, ground conditions, laydown area, availability of temporary supplies and other matters which could affect the construction works.

No claims resulting from a failure to carry out the above will be accepted.

5 RFP Submission

To be considered, submit one (1) original proposal as outlined in Schedule 3 - Proposal Form, including the requirements outlined in Schedule 2 - Owner's Statement of Requirements. Each item, at a minimum, on the Proposal Form shall be completed. Incomplete proposals may not be accepted.

The due date for submissions is **April 21st, 2026** by 17:00 hrs NDT.

RFP submissions are to be submitted in PDF format by email to:

Neil Heffern, Project Manager

Natural Forces Services.

1701 Hollis Street, unit 1200

Halifax, NS

B3J 3M8

nheffern@naturalforces.ca

Please copy **Thomas Tzagarakis** (ttzagarakis@naturalforces.ca) and **Jamie Hewlett** (jamie.hewlett@nunatsiavut.com) in the RFP submittal.

Errors and Omissions: The Respondent by submitting their RFP acknowledges that they have reviewed the proposed requirements. Furthermore, the Respondent has reviewed and accepted these documents as the basis of their Contract Cost-Plus price for completing the work unless they have stated otherwise. The Respondent is invited to

propose any design alterations for the purpose of value engineering, for the Owner's consideration.

Should any details necessary for a clear and comprehensive understanding be omitted, or any error appear in the tendering documents, it shall be the duty of the Respondent to obtain clarification from before submitting their proposal.

Submissions shall remain valid for **90 (ninety) days** from the submittal date.

6 Documents to be included in RFP Package

All documentation listed below shall be provided by the Respondent as part of the RFP package. Failure to submit any of the below documentation could result in disqualification from the RFP.

- Completed Schedule 3 – Proposal Form
- Completed Table 1 and Table 2 listed in Schedule 4 - Technical Specifications.
- Contractor COR Accreditation Certificate from NLCSA or equivalent
- Contractor valid WCB clearance letter (Proof of Good standing) with WorkplaceNL
- Contractor Health and Safety Policy
- Completed Schedule 5a – HSE Contractor Evaluation (also to be completed and submitted by any subcontractors to be employed by the Contractor)
- Contractor details of relevant experience, project team, and a detailed support equipment list for execution of the Work.
- BESS Supplier bankability and relevant experience documentation
- Completed Schedule 5e – BESS Insurance information form (Respondent to complete the as many of the yellow highlighted sections as possible).
- Completed Schedule 7 – Inuit Content Form
- Preliminary layout drawing and single line diagram of proposed BESS
- Overall Project plan – Details in Schedule 2, Section 2.1.1.1
- Contractor's proposed BESS design, supply, installation, and commissioning schedule.
- Recommended critical spare parts list and individual component pricing
- BESS warranty/guarantee offer.
- Long-Term preventative maintenance and maintenance support contract framework including scope and frequency of services with indicative pricing.

7 Post Submission Procedure

The RFP returns will be assessed, and the contracting entity will negotiate the terms and conditions of the contract with one or more candidates of its choice following receipt of these RFPs.

The Owner is not bound to accept the lowest price or any RFP submitted. The Owner may accept the proposal that it determines provides the most advantageous results for further negotiation or reject all proposals.

8 Deadlines

Proponents should base their proposals on the following dates:

- RFP Issued: March 31st, 2026
- Respondent RFI Queries and Clarifications Deadline for Submittal: April 14th, 2026
- ALL RFI Responses Issued By: April 17th, 2026
- Proposals Due: April 21st, 2026 @ 17:00 hrs NDT

Please note that the schedule is subject to change at the Owner's discretion.