NUNATSIAVUT
kavamanga Government

EDUCATION AND ECONOMIC DEVELOPMENT

PROTECTED MEDIUM
CONTAINS PERSONAL OR SENSITIVE INFORMATION

EDUCATION DIVISION

BI-WEEKLY TUTORING CLAIM FORM

Incomplete forms will not be accepted.
Email completed form and supporting documents to: education@nunatsiavut.com

Submit Form

Section 1: Tutoring details

Student Name:	**Tutor Name:**

Date	Subject	Number of Hours	Rate/Hour	Total	Student Initials
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	

Section 2: Claim details

Total Amount of Claim: 0	**Has the tutor been paid by you?** ☐ Yes ☐ No	**Please make this claim payable to:** ☐ Student ☐ Tutor*

*In order for us to pay your tutor directly, you must attach a copy of their direct deposit information or void cheque to this claim or ask your tutor to send a copy to education@nunatsiavut.com if not previously submitted.

Notes:

Section 3: Signatures

Student's Signature:	Date:
Tutor's Signature:	Date:

For office use only:

Approved: ☐ Yes ☐ No	**Documents Received:** ☐ Yes ☐ No	**Amount Approved:**
Approved By:		**Date:**
Entered By:		**Date:**
Funding Allocation: ☐ PSSSP ☐ ISETP(☐ EI ☐ CRF) ☐ IPSE		

Notes: